

# INSTRUCTIONS FOR BUYING STATION DAILY CUMULATIVE LOGBOOK (DCL)

## 1. RESPONSIBILITY

The operator or manager of a buying station receiving from a catcher vessel and delivering to a mothership or to a shoreside processor is responsible for complying with the applicable recordkeeping and reporting requirements of 50 CFR part 679.

The owner of a buying station is responsible for compliance with the applicable recordkeeping and reporting requirements of 50 CFR part 679 and must ensure that the operator, manager, or representative complies with these requirements.

The signature of the owner, operator, or manager on the DCL is verification of acceptance of that responsibility.

## 2. TIME LIMITS FOR DCL ENTRIES

The operator or manager of a buying station must record:

DCL ENTRIES	TIME LIMIT
Catcher vessel delivery information	Within 2 hours after completion of receipt of each groundfish delivery
Discard or disposition information	By noon each day to record the previous day's discard/disposition after receipt of groundfish is completed and prior to delivery of harvest to an associated processor.
All other information required in the DCL	By noon of the day following the day the receipt of groundfish was completed.
Sign the completed DCL logsheets	By noon of the day following the week-ending date of the weekly reporting period.

## 3. INFORMATION REQUIRED ON ALL LOGSHEETS

The operator or manager must account for each day of the fishing year and indicate in the DCL whether the buying station is active or inactive throughout the year.

Fishing activity for a buying station is defined as receipt, discard, or delivery of groundfish.

If a buying Station is	Then
<b>Active.</b> When associated with a mothership or shoreside processor and currently receiving, transporting, or delivering groundfish to that processor	Complete one logsheet per day
<b>Active But Not Fishing.</b> When associated with a mothership or shoreside processor but not currently receiving, transporting, or delivering groundfish to that processor.	Use one logsheet. 1. Check "active but not fishing" 2. Record the first and last day when active but not fishing 3. Indicate why buying station is active but not fishing.
<b>Inactive.</b> When not associated with a mothership or shoreside processor.	Use one logsheet. 1. Check "inactive". 2. Record the first and last day when inactive. 3. Indicate why buying station is inactive

If the time period that a buying station is "inactive" or "active but not fishing" extends across two or more successive quarters, complete two logsheets: the one to indicate the last day of the first "inactive" or "active but not fishing" quarter and the next page to indicate the first day of the second "inactive" or "active but not fishing" quarter.

Page Numbering. Number the pages in each logbook consecutively, beginning with page 1 and continuing throughout the logbook for the remainder of the fishing year.

Logbook Numbering.

Use a separate DCL for each associated Shoreside Processor or Mothership to which the Buying Station delivers groundfish during a fishing year.

If more than one logbook **for the same Shoreside Processor or Mothership** is used in a fishing year, the page numbers should follow the consecutive order of the previous logbook.

Name of Buying Station. Enter complete name as displayed in official documentation.

Operator Name and Signature. The operator **or manager** must sign the DCL to verify accuracy and completeness of data on the logbook sheet.

ADF&G No. If a Vessel, enter State of Alaska Department of Fish and Game Vessel Registration Number.

Use a separate logsheet	For each day of an active period
	If receiving harvest from more than one reporting area.
	If receiving harvest from a vessel using trawl gear, use two separate logsheets, the first to record the information from the reporting area that includes the COBLZ or RKCSA and the second to record the information from the reporting area that does not include the COBLZ or RKCSA.
	If receiving harvest from more than one gear type
	If receiving harvest under a Western Alaska Community Development Quota (CDQ) program; if fishing under more than one CDQ number, use a separate logsheet for each.
	If receiving harvest under an AFA Co-op
	If receiving harvest under a research program
	If receiving harvest under an experimental fishery

#### 4. REQUIRED INFORMATION FOR EACH LOGSHEET WHEN BUYING STATION IS ACTIVE.

Date (M-D-Y). Enter daily date (month-date-year). The DCL must account for each day of the fishing year, starting January 1 and ending with December 31. Time periods must be consecutive.

Gear type of harvester. Circle the gear type used to harvest the groundfish. If gear type is not an authorized fishing gear (see 50 CFR part 679.2), circle OTHER and write description of gear.

Federal Reporting Area.

Use the reporting area codes presented in Figures 1 and 3.

Enter the reporting area code where groundfish were harvested.

If caught with trawl gear, check to indicate whether catch was harvested in the COBLZ or RKCSA.

Crew size. Enter the number of crew engaged by the Buying Station, excluding certified observer(s), on the last day of the weekly reporting period.

Management Program. Check to indicate:

CDQ. Whether harvest is under a CDQ program; if yes, record the CDQ number.

AFA. Whether harvest is under an AFA Co-op; if yes, record the AFA number.

Research Program. Whether harvest is under a research program; if yes, record the research program number.

Experimental Fishery. Whether harvest is under an experimental fishery; if yes, record the experimental fishery number.

Associated Processor

If associated processor is a mothership, enter the name, ADF&G processor code, and Federal fisheries permit number of the mothership.

If associated processor is a shoreside processor, enter the name, AD&FG processor code, and Federal processor permit number of the shoreside processor.

#### 5. CATCHER VESSEL DELIVERY INFORMATION.

**Record the following information for each delivery.**

**Fish Ticket Number.** Enter the ADF&G fish ticket number issued to each Catcher Vessel delivering groundfish.

**Receive Discard Report.**

Enter YES or NO to indicate whether Catcher Vessel submitted blue discard copy of DFL to buying station.

If "NO", enter the reason catcher vessel gave for non-submittal as follows (example: NO-L):

Code	Reason for Non-submittal
P	Catcher vessel does not have a Federal fisheries permit
L	Catcher vessel is under 60 ft length overall
P	Catcher vessel is under 60 ft LOA and also does not have a Federal fisheries permit
U	Catcher vessel delivered an unsorted codend
If blue discard copy of DFL is not submitted by catcher vessel, and no reason was given, enter NO without a code.	

**Receipt Time.** Record the time (to the nearest hour, A.I.T.) when receipt of groundfish catch was completed.

**Catcher Vessel Name.** Enter the name of the Catcher Vessel delivering the groundfish.

**ADF&G Number.** Enter the 5-digit ADF&G vessel registration number of the Catcher Vessel delivering the groundfish.

**Groundfish Delivery Weight.** Enter the estimated total groundfish delivery weight.

When recording weight of species in the catcher vessel delivery information section, check to indicate whether recording in pounds (lb) or metric tons to the nearest

0.001 mt. (mt). Use the same units to record weight throughout the year.

**6. DISCARD/DISPOSITION INFORMATION.**

Enter discard/disposition information that:

- ☐ Are reported on a blue DFL copy by a catcher vessel delivering to a buying station.
- ☐ Occur after receipt of harvest from a catcher vessel.
- ☐ Occur prior to delivery of harvest to a associated processor.

If there is no discard/disposition for a day, write "NO DISCARDS", "0", or "ZERO" on the "daily total" line.

Record daily the estimated discard/disposition amounts in whole fish weight for each groundfish species or species group and Pacific herring in pounds or to at least the nearest 0.001 mt.

Record the daily discard/disposition amounts by number of Pacific salmon, steelhead trout, Pacific halibut, king crab, and Tanner crab.

Use the product codes and species codes presented in Tables 1 and 2, respectively.

**Species and Product Codes.** Record the species code and product code for each discard/disposition.

**Balance Forward.** Enter the total amount of discard/disposition, by species and product codes, carried forward from the previous day.

**NOTE:** At the beginning of each weekly reporting period, the weekly total discard amount is zero, and nothing shall be carried forward from the previous weekly reporting period.

**Daily Total.** Enter the daily total discard/disposition amount, by species and product codes.

Cumulative Total.

Calculate and enter the cumulative total amount of discard/disposition by species and product codes for each reporting area, gear type, and management program.

**7. SUBMITTAL OF LOGSHEETS.**

Yellow DCL logsheet	submit with delivery of catch to the associated processor
Blue DFL logsheet	
ADF&G fish tickets	
Pink DCL logsheet	buying station operator keeps for personal records
White logsheets in bound DCL	Submit to associated processor upon completion of receipt and delivery of groundfish for the fishing year

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